



Register of data controllers

Entry details

Organisation name : C S SHREDDING LTD

Registration reference : Z3455662

Date registered : 03 December 2012

Registration expires : 02 December 2018

Organisation Address

1ST FLOOR STORER HOUSE
COOPERS LANE
POTTERS BAR
HERTFORDSHIRE
EN6 4NE

Companies House registration number: 7663779

Nature of work description

Nature of work - Security Company/Provider

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to provide a service to our clients; manage and support our employees, maintain our own accounts and records and to advertise and promote our services.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- education and employment details
- financial details
- goods and services

We also process sensitive classes of information that may include:

- racial and ethnic origin
- trade union membership
- physical or mental health details
- religious or similar beliefs

Who the information is processed about

We process personal information about:

- clients
- suppliers and service providers
- complainants
- enquirers
- professional advisers, consultants
- employees

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with

- family, associates and representatives of the person whose personal data we are processing
- current, past or prospective employers
- suppliers and services providers
- business associates and professional advisers
- financial organisations
- credit reference agencies
- debt collection and tracing agencies
- educators and examining bodies
- employment and recruitment agencies
- central government

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the data protection act.

This data controller also processes personal data which are exempt from notification.

End of Report